

Minutes of the Trustee Board 2024

Hymans Robertson Foundation Trustee Board

MS Teams Tuesday 30 July 2024 0930-1100

Present

Gill Tait GT (Chair)	Marcella Boyle MB (CEO)	Rachel Nixseaman RN (Trustee)
Sarah Gilmour SG (Secretary)	Graham Stevens GS (Treasurer)	Atta Yaqub AY (Trustee)
Lucy Steers LS (Trustee)	Tracey Washbrooke TW (Trustee)	Rise Ellis RE (Co-opted)
Paul Waters PW (Trustee)	Abhishek Srivastav AS (Trustee)	Marjory Logie ML (Minutes)
Peter Carver PC (Trustee)		

Guests:

Thomas McGruther-Johnson TMJ (Hymans Robertson, Volunteer)
Emma Grier – Prince's Trust
Kirsty Sanderson – Lifelink

GOVERNANCE

1 Opening Remarks

Apologies: None.

The Chair welcomed all present to the July Trustee Board Meeting and confirmed the Meeting was quorate. The Meeting was held on a hybrid basis with members attending in person in Hymans Robertson LLP (HRLLP) offices and online via Teams.

2 Declaration of Interests

None.

3 Approval of Minutes

Minutes of the April Trustee Board Meeting and redacted January 2024 Trustee Board minutes for website publication, copies of which had been distributed prior to the Meeting, were approved.

4 Review of Actions from previous meeting

All closed actions are noted and will be removed; open items will be reviewed at next Trustee Board meeting.

5 Treasurer's Report

Paper taken as read.

6 Trustees Updates

Each of the Trustees gave a summary update on work carried out over the last quarter.

7 Risk Register

TMJ presented the year-to-date register with no new risks or updates reported. SG updated one new mitigation: audit of the Annual Declaration of Interests. The revised register will be circulated post Board.

8 Positive Journey – Prince's Trust, Emma Grier (1020-1035)

EG shared an overview of how HRF supports the Trust and an overview of findings from The Youth Index 2024 which demonstrated a high incident of poor mental health preventing participation in education programmes; PT are working to address this. Volunteering partnership with HRLLP is active with staff participation in Million Makers and skilled volunteers involved with CV workshops and interview skills sessions.

WELL INFORMED

9 CEO Update

The CEO Report had been circulated with the Board Meeting Pack and was taken as read. GT thanked MB for her report.

10 Lifelink – Kirsty Sanderson – 23/24 Impact Update & Priorities for 24/25 (1035-1047)

KS provided an overview of Lifelink. Support to date was shared in the CEO Report.

11 Proposed HRF Community Fund Paper – for approval

MB paper taken as read. For discussion/approval:

12 Matched Funding Report 2023/24 (For Information)

13 Board Forward Plan (For Information)

14 Copy of AS April Blog for internal LLP publication (For Information)

FUTURE PLAN

15 Date of next Meeting

Tuesday 1 October 0930-1115.

SELF REVIEW

16 CPD materials

All links included within the Board agenda.